



# NEW HAVEN PUBLIC SCHOOLS

## Citywide School Building Stewardship Committee

### Regular Meeting Minutes

September 14 2023

Meeting held Zoom

**I. Call to Order:** The meeting called to order at 4:37 p.m. by Mr. Wilcox

**Attendees:** Mr. Giovanni Zinn, Chair; Mr. Wilcox, Vice-Chair; Dr. Michael Finley, Mr. Thomas Lamb, Mr. Frank Fanelli, Ms. Michelle Bonora, Atty. Elias Alexiades.

**II. Minute Approval** **On the motion by Mr. Wilcox, seconded by Ms. Bonora to approve the August 10, 2023**  
**Reg 8/10/2023:** **minutes. (Motion Passed)**

**Mr. Zinn, yes; Mr. Wilcox, yes; Ms. Bonora, yes; Dr. Finley, yes.**

**III. Stewardship**  
**Report:**

Mr. Fanelli presented the stewardship report updates for this month.

Fire panel replacements are being designed by Innovative Engineering Solutions. The Hillhouse panel replacement Encore is working on final punch list almost completed.

Hillhouse, Cross and MBA schools have purchase orders for Clock and Bell systems, but there are delays with the work. Troup, Brennan Rogers, Mauro Sheridan and Ross Woodward locations were recently approved at F&O on 8/7 for similar work to be done.

Future LED project locations are currently being designed by the engineers we have on contract.

Hillhouse Auditorium roof is set at this time to be completed by the last week of September 2023. Other schools are pending quotes for roof replacements.

Martinez Pool dehumidification system ductwork will start being installed by the end for September and the unit will be installed sometime in October 2023.

**IV. Other Business:** Mr. Zinn states that the RFP for the Design services for adult education had recently closed and at this time it is currently being reviewed and negotiated with a vendor.

**1. Adult Education**  
**update**

**2. Committee**  
**Membership**

No update at this time.



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**Adjournment:** On the Motion by Mr. Zinn to adjourn seconded by Ms. Bonora, committee members adjourned at 5:19 pm

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Respectfully Submitted,

*Salina Manning*

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Executive Administrative Assistant